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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge. PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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Due to the restrictions in place due to Covid 19, an agenda was issued to deal with matters that required Council’s attention, and comments were requested from Councillors.

These verbal minute notes confirm the written comments received and Councillors comments during Zoom meeting on Wednesday 12th August 2020.

Andrea Pownall – Town Clerk

Councillors present at zoom meeting: Cllr. S. Ashcroft

Cllr R. Adamson

Cllr. H. Gee

Cllr J. Clark

Cllr. N. Stubbs

Apologies received from Cllr Rainford (work commitments), Cllr Dalgleish-Warburton (personal commitments), Cllr Rogerson (family commitments).

Cllr Lomas also sent apologies due to personal commitments but added that all the reports have been read and no issue or comments to make with regards any agenda items.

**Verbal Minute 0308 Declarations of Interest**

Cllr Ashcroft - Longridge Environment Group.

Cllr Clark - Longridge Band

Cllr Gee - Longridge Environment Group

**Verbal Minute 0309 Approval of Minutes**

**It was resolved** to agree the verbal minutes of the meeting of the 8th July 2020, as an accurate record. Signature of the minutes is not possible at the present moment in time.

**Verbal Minute 0310 Consideration of Planning & Licence Applications**

Planning Application No: 3/2020/0405 - Jones Stroud Insulations Queens Mill Chatburn Road - *Installation of a replacement air purification system (Voxidiser) adjacent to another existing Voxidiser*

Longridge Town Council have no comments to make

Planning Application No: 3/2020/0498 - Land to the North of Beech House Alston Lane - *Proposed construction of three holiday cottages with associated parking and amenity areas*.

As long as the planning officers are satisfied that there is no flooding risk and the there is a condition that the holiday cottages remain holiday lets then Longridge Town Council have no further comments to make.

Planning Application No: 3/2020/0528 - 11 Wheatley Drive - *Demolition of existing detached garage. Construction of side/rear single storey extensions and front porch and internal external alterations.*

Once the enquiry with regards to permitted development has been investigated and the views of the neighbours has been taken into consideration, Longridge Town Council have no further comments to make.

Planning Application No: 3/2020/0539 - 2 Prospect Court - *Demolition of existing workshop and construction of new workshop forming internal link between the existing garage and dwelling*

Longridge Town Council are unaware of any concerns in relation to this planning application and therefore have no comments to make.

**Verbal Minute 0311 Re-Opening of High Street Safely**

**It was noted** that a business within Longridge are now forming a Business Group.

**Verbal Minute 0312 Station Buildings**

**The report was noted**. **It was agreed** that Town Clerk & Cllr Gee meet via Zoom with the Heritage Centre volunteers to discuss their return to the building.

**Verbal Minute 0313 Help Longridge Update**

**The report was noted.**

**Verbal Minute 0314 Budget Committee - Grants Approved**

**Council agreed** Budget Committee's recommendations for the following grants to be payable:

* Longridge Field Day Committee - £950.00
* The Longridge Band - £850.00
* Longridge Environment Group - £750.00

**Verbal Minute 0315 First Quarter Financial Statement (April 2020-June 2020)**

**The report be noted.**

**Verbal Minute 0316 AGAR Report**

**The report be noted**. **Council agreed** the transfer of monies held in the bank account at 31st March 2020 to the Reserves.

**Verbal Minute 0317 Litter Picking**

**The report be noted and the amounts approved for payment.**

**Verbal Minute 0318 Transforming Places Through Heritage**

**Council discussed this item and it was agreed** that this item would be included within the Service Centre Action Plan.

**Verbal Minute 0319 Council Emergency Plan**

**The report was noted**. **Council agreed** in principle to the purchase sandbags once a location for storage has been arranged.

**Verbal Minute 0320 Welcome to Longridge Stone**

**The report was noted** **and it was agreed** that Longridge & North Preston Rotary undertake the cleaning and maintenance of the stone once the details of their proposal had been confirmed by Town Clerk. Town Clerk to contact Kier to ascertain the potential timings of the hoardings being removed on Preston Road.

**Verbal Minute 0321 Finance**

**Council authorised payment** of the following**:**

a.Initial Technologies Ltd - £16.10

**Council authorised retrospective payment** of the following**:**

a. Yates Playgrounds - £264.00

b. LenTech(NW) Ltd - £37.92

c. HMRC - £531.60

**Council noted that the following which have been paid under the following minute number**:

Min 0275 - Trade Refuse Collection - £290.50

Min 0102 - Litter Picking - £4625.30 (April 2019 - March 2020)

**Council noted the following direct debits** whichare for information only**:**

a. Salary - £1137.76 (July)

b. Nest - £52.55 (July)

c. Hygiene bins (Station Building) - £61.34

d. Gas Bill - £178.97 (28.02.2020 - 30.06.2020)

e. Electricity Bill - £413.41 (21.05.2020 - 30.06.2020)

***It was agreed in view of the confidential nature of the following item to be discussed, Council would have excluded the public/press from the meeting if they were present.***

**Verbal Minute 0322 Station Cafe Rent**

Council resolved to accept the proposals as discussed and agreed

**Verbal Minute 0323 Next Meeting**

The next meeting of Council is Wednesday 9th September 2020.